

## Prison Rape Elimination Act (PREA) Audit Report Adult Prisons & Jails

Interim       Final

Date of Report    September 21, 2019

### Auditor Information

Name: Garry Russell	Email: garry.russell@q.com
Company Name: Russell & Associates Consulting, LLC	
Mailing Address: PO Box 4102	City, State, Zip: Salem, OR 97302
Telephone: 503-559-3564	Date of Facility Visit: July 24-26, 2019

### Agency Information

Name of Agency: Lane County Sheriff's Office		Governing Authority or Parent Agency (If Applicable): Lane County	
Physical Address: 125 E. 8th Avenue		City, State, Zip: Eugene, OR 97401	
Mailing Address: 125 E. 8th Avenue		City, State, Zip: Eugene, OR 97401	
The Agency Is:	<input type="checkbox"/> Military	<input type="checkbox"/> Private for Profit	<input type="checkbox"/> Private not for Profit
<input type="checkbox"/> Municipal	<input checked="" type="checkbox"/> County	<input type="checkbox"/> State	<input type="checkbox"/> Federal
Agency Website with PREA Information: <a href="https://www.lanecounty.org/cms/One.aspx?portalId=3585881&amp;pageId=4240653">https://www.lanecounty.org/cms/One.aspx?portalId=3585881&amp;pageId=4240653</a>			

### Agency Chief Executive Officer

Name: Clifton G. Harrold	
Email: Clifton.Harrold@co.lane.or.us	Telephone: 541-682-6790

### Agency-Wide PREA Coordinator

Name: Steve French	
Email: Steve.French@co.lane.or.us	Telephone: 541-682-2246
PREA Coordinator Reports to: Captain Clint Riley	Number of Compliance Managers who report to the PREA Coordinator 2

## Facility Information

Name of Facility: Lane County Adult Corrections

Physical Address: 101 W. 5th

City, State, Zip: Eugene, OR 97401

Mailing Address (if different from above):  
Click or tap here to enter text.

City, State, Zip: Click or tap here to enter text.

The Facility Is:

Military

Private for Profit

Private not for Profit

Municipal

County

State

Federal

Facility Type:

Prison

Jail

Facility Website with PREA Information:

<https://www.lanecounty.org/cms/One.aspx?portalId=3585881&pageId=4240653>

Has the facility been accredited within the past 3 years?  Yes  No

If the facility has been accredited within the past 3 years, select the accrediting organization(s) – select all that apply (N/A if the facility has not been accredited within the past 3 years):

ACA

NCCHC

CALEA

Other (please name or describe: Click or tap here to enter text.

N/A

If the facility has completed any internal or external audits other than those that resulted in accreditation, please describe:  
External Audit of the Oregon Jail Standards by the Oregon Sheriff's Association

### Warden/Jail Administrator/Sheriff/Director

Name: Clint Riley

Email: Clint.Riley@co.lane.or.us

Telephone: 541-682-2252

### Facility PREA Compliance Manager

Name: Don McGuire

Email: Don.McGuire@co.lane.or.us

Telephone: 541-682-2283

### Facility Health Service Administrator N/A

Name: Maria Valdenegro

Email: Maria.Valdenegro@co.lane.or.us

Telephone: 541-682-2283



Facility Characteristics	
Designated Facility Capacity:	507
Current Population of Facility:	382
Average daily population for the past 12 months:	380
Has the facility been over capacity at any point in the past 12 months?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Which population(s) does the facility hold?	<input type="checkbox"/> Females <input type="checkbox"/> Males <input checked="" type="checkbox"/> Both Females and Males
Age range of population:	18-100
Average length of stay or time under supervision:	Facility unable to retrieve. Approx. 16 days
Facility security levels/inmate custody levels:	Maximum 1, Maximum 2, Medium 3, and Medium 4
Number of inmates admitted to facility during the past 12 months:	11,138
Number of inmates admitted to facility during the past 12 months whose length of stay in the facility was for 72 hours or more:	Facility could not provide
Number of inmates admitted to facility during the past 12 months whose length of stay in the facility was for 30 days or more:	Facility could not provide
Does the facility hold youthful inmates?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Number of youthful inmates held in the facility during the past 12 months: (N/A if the facility never holds youthful inmates)	Click or tap here to enter text. <input checked="" type="checkbox"/> N/A
Does the audited facility hold inmates for one or more other agencies (e.g. a State correctional agency, U.S. Marshals Service, Bureau of Prisons, U.S. Immigration and Customs Enforcement)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Select all other agencies for which the audited facility holds inmates: Select all that apply (N/A if the audited facility does not hold inmates for any other agency or agencies):	<input type="checkbox"/> Federal Bureau of Prisons <input type="checkbox"/> U.S. Marshals Service <input type="checkbox"/> U.S. Immigration and Customs Enforcement <input type="checkbox"/> Bureau of Indian Affairs <input type="checkbox"/> U.S. Military branch <input type="checkbox"/> State or Territorial correctional agency <input type="checkbox"/> County correctional or detention agency <input type="checkbox"/> Judicial district correctional or detention facility <input checked="" type="checkbox"/> City or municipal correctional or detention facility (e.g. police lockup or city jail) <input type="checkbox"/> Private corrections or detention provider <input type="checkbox"/> Other - please name or describe: Click or tap here to enter text. <input type="checkbox"/> N/A
Number of staff currently employed by the facility who may have contact with inmates:	128

Number of staff hired by the facility during the past 12 months who may have contact with inmates:	25
Number of contracts in the past 12 months for services with contractors who may have contact with inmates:	2-Medical & Food
Number of individual contractors who have contact with inmates, currently authorized to enter the facility:	45
Number of volunteers who have contact with inmates, currently authorized to enter the facility:	63
<b>Physical Plant</b>	
<p><b>Number of buildings:</b></p> <p>Auditors should count all buildings that are part of the facility, whether inmates are formally allowed to enter them or not. In situations where temporary structures have been erected (e.g., tents) the auditor should use their discretion to determine whether to include the structure in the overall count of buildings. As a general rule, if a temporary structure is regularly or routinely used to hold or house inmates, or if the temporary structure is used to house or support operational functions for more than a short period of time (e.g., an emergency situation), it should be included in the overall count of buildings.</p>	3 interconnected buildings
<p><b>Number of inmate housing units:</b></p> <p>Enter 0 if the facility does not have discrete housing units. DOJ PREA Working Group FAQ on the definition of a housing unit: How is a "housing unit" defined for the purposes of the PREA Standards? The question has been raised in particular as it relates to facilities that have adjacent or interconnected units. The most common concept of a housing unit is architectural. The generally agreed-upon definition is a space that is enclosed by physical barriers accessed through one or more doors of various types, including commercial-grade swing doors, steel sliding doors, interlocking sally port doors, etc. In addition to the primary entrance and exit, additional doors are often included to meet life safety codes. The unit contains sleeping space, sanitary facilities (including toilets, lavatories, and showers), and a dayroom or leisure space in differing configurations. Many facilities are designed with modules or pods clustered around a control room. This multiple-pod design provides the facility with certain staff efficiencies and economies of scale. At the same time, the design affords the flexibility to separately house inmates of differing security levels, or who are grouped by some other operational or service scheme. Generally, the control room is enclosed by security glass, and in some cases, this allows inmates to see into neighboring pods. However, observation from one unit to another is usually limited by angled site lines. In some cases, the facility has prevented this entirely by installing one-way glass. Both the architectural design and functional use of these multiple pods indicate that they are managed as distinct housing units.</p>	26 housing units including the 4 dorms that are not in operations
Number of single cell housing units:	17
Number of multiple occupancy cell housing units:	0
Number of open bay/dorm housing units:	9 (four not in operation)
Number of segregation cells (for example, administrative, disciplinary, protective custody, etc.):	6
In housing units, does the facility maintain sight and sound separation between youthful inmates and adult inmates? (N/A if the facility never holds youthful inmates)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
Does the facility have a video monitoring system, electronic surveillance system, or other monitoring technology (e.g. cameras, etc.)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Has the facility installed or updated a video monitoring system, electronic surveillance system, or other monitoring technology in the past 12 months?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**Medical and Mental Health Services and Forensic Medical Exams**

Are medical services provided on-site?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are mental health services provided on-site?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Where are sexual assault forensic medical exams provided? Select all that apply.	<input type="checkbox"/> On-site <input checked="" type="checkbox"/> Local hospital/clinic <input type="checkbox"/> Rape Crisis Center <input type="checkbox"/> Other (please name or describe: Click or tap here to enter text.)

**Investigations**

**Criminal Investigations**

Number of investigators employed by the agency and/or facility who are responsible for conducting CRIMINAL investigations into allegations of sexual abuse or sexual harassment:	5
When the facility received allegations of sexual abuse or sexual harassment (whether staff-on-inmate or inmate-on-inmate), CRIMINAL INVESTIGATIONS are conducted by: Select all that apply.	<input type="checkbox"/> Facility investigators <input checked="" type="checkbox"/> Agency investigators <input checked="" type="checkbox"/> An external investigative entity
Select all external entities responsible for CRIMINAL INVESTIGATIONS: Select all that apply (N/A if no external entities are responsible for criminal investigations)	<input checked="" type="checkbox"/> Local police department <input type="checkbox"/> Local sheriff's department <input checked="" type="checkbox"/> State police <input type="checkbox"/> A U.S. Department of Justice component <input type="checkbox"/> Other (please name or describe: Click or tap here to enter text.) <input type="checkbox"/> N/A

**Administrative Investigations**

Number of investigators employed by the agency and/or facility who are responsible for conducting ADMINISTRATIVE investigations into allegations of sexual abuse or sexual harassment?	2
When the facility receives allegations of sexual abuse or sexual harassment (whether staff-on-inmate or inmate-on-inmate), ADMINISTRATIVE INVESTIGATIONS are conducted by: Select all that apply	<input type="checkbox"/> Facility investigators <input checked="" type="checkbox"/> Agency investigators <input type="checkbox"/> An external investigative entity
Select all external entities responsible for ADMINISTRATIVE INVESTIGATIONS: Select all that apply (N/A if no external entities are responsible for administrative investigations)	<input type="checkbox"/> Local police department <input type="checkbox"/> Local sheriff's department <input type="checkbox"/> State police <input type="checkbox"/> A U.S. Department of Justice component <input type="checkbox"/> Other (please name or describe: Click or tap here to enter text.) <input checked="" type="checkbox"/> N/A

# Audit Findings

## Audit Narrative

*The auditor's description of the audit methodology should include a detailed description of the following processes during the pre-onsite audit, onsite audit, and post-audit phases: documents and files reviewed, discussions and types of interviews conducted, number of days spent on-site, observations made during the site-review, and a detailed description of any follow-up work conducted during the post-audit phase. The narrative should describe the techniques the auditor used to sample documentation and select interviewees, and the auditor's process for the site review.*

Garry Russell, doing business as Russell & Associates Consulting, LLC and Department of Justice certified PREA auditor (#P0474) was the lead auditor to conduct the Prison Rape Elimination Act (PREA) audit for the Lane County Sheriff's Office at the Lane County Main Jail Facility and the Lane County Regional Re-entry Center.

Communication with Lane County Sheriff's Office began in January 2019, to discuss scheduling a PREA audit for both the Main Jail Facility and the Regional Re-entry Center. Lane County returned the signed contract for a PREA audit on March 29, 2019.

The PREA Compliance Manager was emailed the notice on of audit on May 12, 2019 and the first letter from an inmate was post marked May 17, 2019 (more than 6 weeks prior to the onsite visit). The audit notice read as follows:

The Lane County Adult Correctional Facility will be undergoing an audit for compliance with the United States Department of Justice's National Standards to Prevent, Detect, and Respond to Prison Rape under the Prison Rape Elimination Act (PREA) for Jail Facilities July 24-26, 2019.

Any person with information relevant to this compliance may confidentially\* correspond with the auditor prior to the on-site audit activities throughout the issuance of the final report. The auditor may be reached at the following address:

Garry Russell  
Russell & Associates Consulting, LLC  
PO Box 4102  
Salem, OR 97302

\*Confidentiality – All written and verbal correspondence and disclosures provided to the designated auditor are confidential and will not be disclosed unless required by law. There are exceptions when confidentiality must be legally breached. Exceptions include, but are not limited to the following:

- If the person is an immediate danger to her/himself or others (e.g. suicide or homicide);
  - Allegations of suspected child abuse, neglect or maltreatment; or
- in legal proceedings where information has been subpoenaed by a court of appropriate jurisdiction.

While onsite the auditor observed the audit notice posted in various locations throughout the facility in visible locations that staff, clients, and visitors had the opportunity to contact the auditor.

The auditor received the pre-audit questionnaire and supporting documents from the PREA Compliance Manager on June 20, 2019. Additional emails and phone calls were made to the PREA Compliance Manager as they related to follow up questions and additional documentation. The PREA Compliance Manager answered these questions in a timely manner and prepared hard copies of additional documentation upon arrival for the onsite visit for the auditor. The auditor also reviewed the Lane County Sheriff's Office website, the PREA Audit from their first, which was also their most recent, PREA Audit dated October 11, 2016, and the Annual Report from 2018.

The Lane County Main Jail Facility has onsite medical and mental health staff. All sexual assault forensic exams are conducted at Sacred Heart Hospital RiverBend.

The auditor contacted Sexual Assault Support Services (SASS) of Lane County to verify that the agency had a memorandum of understanding (MOU) with a community agency. The Financial Director from SASS returned the auditors call and verified the MOU that has been in place since 2016. They also stated that they have about half of their staff that have been cleared to visit the facility and make visits every couple of months. They also confirmed that they were contacted whenever a victim/survivor was taken to the hospital and they would provide community advocacy throughout the process.

During the tour of the facility the auditor noticed many PREA posters in both English and Spanish. These posters included contact numbers to outside services such as the White Bird Clinic and Sexual Assault Support Services.

On Wednesday, July 24, 2019, the auditor arrived at the Lane County Main Jail Facility at 0800. The PREA Compliance Manager met the auditor at the front desk and escorted the auditor into the building to where the auditor could set up for staff interviews. An initial meet and greet was held in attendance were the following:

- S. French, PREA Coordinator
- D. McGuire, PREA Compliance Manager
- C. Hardy, Regional Re-entry Center
- G. Russell, Lead Auditor

The auditor went over the staff that would be needed for specialized interviews and the number of staff that would be needed from each shift for random interviews. Additionally, the auditor went over the target client interviews that would be needed and the number of random client interviews from both the male and female housing areas.

Following the meet and greet, the auditor was given a tour of all areas of both facilities. At the Main Jail Facility the tour included intake/booking, health services, inmate housing units, recreation areas, classroom/programming areas, laundry, kitchen, and administrative areas. While touring the auditor paid particular attention to camera placement, lines of sight, privacy for inmates in specified areas, PREA reporting/victim advocacy and audit notification posters, staff and inmate interactions. The auditor conducted informal discussion with staff while touring and observed PREA reporting/victim advocacy and audit notification posters in visible areas where staff and inmates had access.

Following the tour of the Main Jail Facility, the auditor went to the Regional Re-entry Center and spent the majority of the day at that facility. The following day the auditor began interviews with random and specialized staff; targeted and random inmates; and documentation review. Staff interviews were conducted in a conference room in the administration area. Random staff were selected from to ensure equitable representation from all shifts and program/operational areas of the facility. Inmate interviews were conducted in a private area. For random interviews, inmates were chosen from different housing wings/units.

The auditor requested to see the investigations that had occurred during the past year. From the investigations, the auditor randomly chose to review three investigations that reflected both Staff on Inmate and Inmate on Inmate allegations. For staff files the auditor chose random staff to include a new applicant. The files were reviewed for criminal history checks. PREA training and PREA refresher training were maintained in separate files and they were also reviewed. Inmate files were reviewed for their intake date, PREA education, risk screenings and follow up assessments.

During 2018, there were 25 total allegations received. There were fourteen sexual harassment allegations with two inmate to inmate allegations being substantiated; one sexual misconduct allegation that was not substantiated and 10 allegations of sexual assault with none being substantiated.

Interviews were conducted as follows:

The total staff interviews conducted: 22 (out of a total of 128)

- Agency Head designee/Facility Director - 1
- PREA Coordinator/Incident Review Team – 1
- PREA Compliance Manager/Retaliation Monitor/Investigator - 1
- Agency Contract Administrator – 0 (the agency does not contract for the housing of inmates)
- Medical and mental health staff/Contractor – 2
- Human Resources – 1
- Supervisor – 1
- Segregation – 1
- Contractor Background & Training – 1
- Staff who Perform Risk Screening Assessment/Intake – 1
- Random Staff – 12

The number of inmates housed at the Main Jail Facility on the first day of the onsite audit was 382. A total of 26 inmate interviews were conducted:

- Physically Disabled – 1
- Blind/Deaf/Hard of Hearing/LEP – 2
- LGB – 0
- Transgender/Intersex – 1
- Clients that reported sexual abuse – 0
- Clients that reported sexual abuse during an assessment - 0
- Random Clients – 22

The auditor received two letters from inmates housed at the Main Jail Facility prior to the onsite audit.

Inmates confirmed receiving information about the facility's rules against sexual abuse and sexual harassment; their right not to be sexually abused or harassed; and how to report. Inmates were aware of the posters that were posted throughout the facility and that they had reporting and advocacy contact information.

Inmates interviewed stated that staff of the opposite gender do not generally come on their housing unit. They also stated that they are not seen by staff of the opposite gender while they are using the toilet, changing clothes, or showering.

Throughout the onsite audit, staff were observed moving around the facility as well as engaging in positive interactions with both staff and inmates. The auditor was impressed with their informal engagement with staff members, and most notably that staff recognize the importance of the safety of everyone involved in PREA related incidents.

The auditor completed the onsite portion of the audit on July 26, 2019. A short briefing was conducted and attended by the Corrections Division Captain, PREA Coordinator, PREA Compliance Manager, and Regional Re-entry Center Sergeant.

After the onsite portion of the audit, the Auditor utilized the Auditor Compliance Tool for Adult Prisons and Jails and the Checklist of Documentation as guides to determine compliance with each standard. The Auditor utilized information from the Pre-Audit Questionnaire, Information and practices observed during the



onsite audit, documents provided before and during the onsite audit and information obtained from both staff and inmate interviews to complete the audit and determination of compliance.

## Facility Characteristics

*The auditor's description of the audited facility should include details about the facility type, demographics and size of the inmate, resident or detainee population, numbers and type of staff positions, configuration and layout of the facility, numbers of housing units, description of housing units including any special housing units, a description of programs and services, including food service and recreation. The auditor should describe how these details are relevant to PREA implementation and compliance.*

The Main Jail facility was constructed in 1979, with new additions completed in 1988 and 1999. The total designed capacity is 507 beds. The facility serves as the intake and release center. The jail houses pretrial offenders, and sentenced offenders that are not appropriate for placement in our less costly alternative custody programs.

In July 2013 due to the passage of a levy for funding jail beds, the Lane County Sheriff's Office Corrections Division was able to reopen previously closed housing areas. The levy resulted in fewer capacity based releases from the jail.

Every inmate is classified at entry into the Corrections Division based upon their current charges, past criminal acts, previous institutional behavior and a number of other factors that indicate how the individual will function while in custody. Based on this classification a new inmate will be housed in either a single cell, or dormitory type setting.

The Main Jail Facility consists of three interconnected buildings. [REDACTED]

The Main Jail Facility currently employs 128 staff. Medical and Food Services are provided by contracted staff.

All forensic medical examinations are performed by SAFE/SANE staff at Sacred Heart Medical Center at RiverBend. The agency has agreements with two organizations for advocacy services: the White Bird Clinic and Sexual Assault Support Services. Medical and advocacy services are free of charge to any victim/survivor of sexual assault or abuse.

## Summary of Audit Findings

The summary should include the number and list of standards exceeded, number of standards met, and number and list of standards not met.

**Auditor Note:** No standard should be found to be "Not Applicable" or "NA". A compliance determination must be made for each standard.

### Standards Exceeded

Number of Standards Exceeded: 0  
List of Standards Exceeded: N/A

### Standards Met

Number of Standards Met: 45

### Standards Not Met

Number of Standards Not Met: 0  
List of Standards Not Met: N/A

## AUDITOR CERTIFICATION

I certify that:

- The contents of this report are accurate to the best of my knowledge.
- No conflict of interest exists with respect to my ability to conduct an audit of the agency under review, and
- I have not included in the final report any personally identifiable information (PII) about any inmate or staff member, except where the names of administrative personnel are specifically requested in the report template.

### Auditor Instructions:

Type your full name in the text box below for Auditor Signature. This will function as your official electronic signature. Auditors must deliver their final report to the PREA Resource Center as a searchable PDF format to ensure accessibility to people with disabilities. Save this report document into a PDF format prior to submission.<sup>1</sup> Auditors are not permitted to submit audit reports that have been scanned.<sup>2</sup> See the PREA Auditor Handbook for a full discussion of audit report formatting requirements.

Garry Russell

September 21, 2019

**Auditor Signature**

**Date**

<sup>1</sup> See additional instructions here: <https://support.office.com/en-us/article/Save-or-convert-to-PDF-d85416c5-7d77-4fd6-a216-6f4bf7c7c110>.

<sup>2</sup> See *PREA Auditor Handbook*, Version 1.0, August 2017; Pages 68-69.



**To request and schedule a viewing of the full PREA Audit Report please contact:**

**PREA Coordinator - Lt. Steve French**

**541-682-2246**